

Wooler Neighbourhood Plan

Minutes of the Steering Group meeting at 1900 on Tuesday 8th May 2018 at Overacres, Coldmartin.

1. Present: Lynne Pringle (LP) - chair, John Boardman (JB), Margaret Brown (MB), Caroline Cummings (CC), David Bull (DB), Patsy Healey (PH), Alfreda Hindmarsh (AH), Shirley Mills (SM), Malcolm Pringle (MP), Sue Welch (SW)

2. Apologies: Pam Ratcliffe (PR) , Clive Coyne (CC)

3. Minutes of the meeting on 9th April 2018 were agreed. (PH and MB)

4. Matters arising (other than agenda items)

a) JB gave feedback on the issues around Ferguson's Yard and the proposed by-pass that were referred to in the draft site assessment. He thought there would be no difficulty in our proposed land use as there were plenty of valid arguments to support the proposals. He suggested that that errors should be raised with AECOM to provide evidence that we had flagged these up at an early stage.

b) Update on discussions

Reddem - no issues

Robsons -no issues

Dickinson - no issues

College Valley - have responded to NCC 'Call for sites'

c) Development Strategy

PH reported that this had been incorporated into the introductory section of the draft plan

5. Planning consultant's feedback

The second draft was received and revised on the meeting on April 24th. This has been forwarded to JL with notes from LP and PH. JL will amend further when we have agreed the sites to be allocated.

Action: PH will liaise with JL re draft 3 and with the PC Clerk to trigger the screening assessment with NCC

6. Consultation strategy update

Thanks were given to JB for his advice on this. JL needs details of the Workshop meetings.

Action: These need to be forwarded to PH who will hold on to them until JL requires more data.

7. Consultation preparation

LP indicated that there are many things we can do to publicise the formal consultation period. This includes producing flyers to be delivered to all households. Decisions about this will be taken later but LP asked everyone to start considering this now. JB thought NCC could help with printing.

8. Community Actions

There are issues around which Community Assets are listed. SM to raise with WPC

The list of Community Actions is on the website but SM will take this to the next WNP to see if there are other things that might be added.

Action: SM to take to WPC

9. Infrastructure providers

DB reported that there were no issues arising from his early consultation but there is likely to be more response when the draft plan is available.

Action: DB to send spreadsheet of responses to PH who will forward to JL

JB to e mail LP examples of letters sent to infrastructure providers in relation to the formal consultation.

LP reported that Northumberland Water is planning to upgrade water provision and sewerage. SM reported details of this can be found on the WPC website.

10. Steering Group membership

LP reported it was time for a review but it was agreed that this be delayed until after the next WPC meeting as there may be changes to the WPC.

11. WPC, WNP feedback/ issues

We need to have meetings with the WPC to make sure that everyone understands the direction of the plan and can 'speak with one voice' when queries are raised.

The following was agreed.

June 4th 6.30 Meeting between WNP Steering Group and all WPC (TBC)

July 2nd 6.30 Meeting between WNP Steering Group and all WPC

This would mean postponing the June and July WNP Steering Group meetings to June 18th and later in July (TBC)

Action SW to check availability of the Cheviot Centre and e mail invitation to the WPC Clerk
JB to e mail LP with a summary of the timing and process of the assessments.

12. AECOM Assessments (current)

There continues to be a hold-up on these assessments but the final Sites Report should be available very soon.

13. Further Screening Assessments

Action: PH to trigger the request for further screening via the WPC Clerk and to contact AECOM concerning the sites report including our comments on Fergusons Yard and the bypass

14. Budget and funding application update

TJ has submitted the new budget. The majority of the funding will be used to fund JL but the extra funding available will cover meeting costs. Action: SM to check e mails for confirmation of grant and trigger.

15. Website

LP thanked SM for putting documents into pdf format. PH will update some documents.

Action: SM to support PH in inserting pictures into documents.

16. Facebook

Thanks to MS for his continued support in this.

17. Timeline

Delay on the assessments is causing slippage but the timeline won't be updated until we are clearer about the timing of future assessments

18. Data Protection

An e mail has been sent to those on the contact list asking people to 'opt-in' to future e mails. An interim Privacy Policy will be added to website .Advice will be sought from the WPC Clerk when she has completed her training and any suggested changes etc will be implemented.

19. AOB

a) The sites for allocation were discussed and, with one abstention, there was unanimous agreement that the sites to be allocated were:

Sites 25,26 and 27 for mixed use

Sites 13 and 14 for mixed use

Sites 16 and 18, extending south to the Junction with Coldmartin Road for housing

Consolidation around IP2 for industrial use

b) LP reported that AH had investigated the numbers and scope of the 2 Caravan sites and confirmed that the Riverside site does not have a residential licence. All the details have been sent to JL

c) AH has investigated the status of Sure Start and reported that they are hoping to expand their work as they realise there is a gap in nursery provision.

20. Next meeting and dates for your diary

June 4th 6.30 Meeting between WNP Steering Group and all WPC at the Cheviot Centre (TBC)

June 18th 7.00 WNP Steering Group Meeting at the Cheviot Centre. N.B. this is a change from the normal pattern

July 2nd 6.30 Meeting between WNP Steering Group and all WPC at the Cheviot Centre (TBC)

The July meeting of the WNP Steering Group will be postponed until later that month (date to be confirmed)