

Wooler Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 4th March 2019 at Overacres, Coldmartin

1. Present: Sue Welch– chair (SW), Margaret Brown (MB), Robert Donkin – WPC (RD), Patsy Healey (PH), Alfreda Hindmarsh (AH), Anthony Murray -- NCC (AM), David Bull (DB), Pam Ratcliffe (PR). Mark Napier – WPC (MN) from 20.15

Apologies: Lynne Pringle, David English, Caroline Cummings, Sarah Brannigan, Clive Coyne, Shirley Mills

2. Minutes of the meeting on 7th February 2019 were agreed (PH, AH)

3. Matters arising – none that are not on the agenda

4. The Plan

- **SEA** After many delays, the SEA formal report is promised for Tuesday 5th March. Paragraph 1.6 was approved by AECOM SEA team for inclusion in the Plan. The consultation period has now been extended by two weeks from 12th April. PH contacted Locality to put pressure on AECOM to deliver on time. The SEA will be put on the WNP website as soon as it is received. If it is not on the website by Friday 15th March, the consultation period will have to be extended further. **PH/LP**
- **Habitats Regulations Assessment.** DE has advised that there are no concerns raised in the draft document, but formal approval is awaited.
- WNPSG greatly appreciate the support given by DE & SB

5. Consultation preparation

- **Flyers**
WNPSG is grateful to WPC for printing and delivering flyers to every household in the parish. (As every household will be informed in this manner, it is unnecessary to send information through the schools.)
AH, SW & PR offered to assist with delivery; RD will call on them as required. **RD**
- **Formal notifications** have been emailed or sent by post to the statutory consultees. Informal notifications have been sent by e mail, as a courtesy, to those registering an interest as well as businesses on e mail.
- **Drop-in sessions**
Saturday 16th March at the Glendale Hall, 1045–1230 **MB, AH, PH & PR**
The posters will be laid on the tables. and can be left there.
Tuesday 19th March at Newton’s shop 3.30–6.30 **MN, SW, AH & PH**

Wednesday 27th March at the Cheviot Centre 4.00–7.00
MN will clear the display materials from Newtons shop.

MN, SW, AH, DB & PH
MN

- PH will provide the WNP website details to an enquirer.

PH

6. WPC, WNP feedback inc. the budget

The current WNP grant period ends in March, and it is anticipated that all funds will be used in this funding period.

The remaining monies are allocated for:

- hosting the website – £121, as discussed with Councillor Mark Mather
- 5.2 days work of WNP planning consultant
- printing inks – WPC & LP

7. Timeline

It is expected that, following approval by WPC, the Plan will be submitted to NCC (the formal Planning Authority) by the end of June. Then NCC has a 6-week publicity period before the Independent Examination of the Plan, hopefully in September.

Therefore, the referendum could be held in October or November.

8. Website

The contract with the host site is to be terminated before it automatically renews and takes payment. It is important to retain all the materials, which with WPC approval will be held on the WPC website.

9. Facebook

MN reported that visits to the site continue.

10. Data Protection

No action required.

11. AOB

The NCC Local Plan has been published. PH reported that the Local Plan includes a designation for 'protected open spaces', and the Local Plan map differs slightly from that of WNP.

It is expected that NCC will defer to WNP policies; however, the Steering Group, both individually and as a formal organisation, should make written comments on the importance of NCC Planning Management observing all WNP policies.

PH to draft; **LP, RD & PH** to agree the wording; then the text to be circulated to the SG.

12. Next meeting & dates for diary (previously circulated by email)

The consultation period will now continue beyond the date of the next scheduled WNPSG meeting, 1st April. In these circumstances it was agreed that reports and any queries would be circulated by email, and a meeting will be held only if discussion is required.

Tuesday 7th May

3rd June (or Tuesday 4th June)

1st July

5th August

2nd September

7th October

4th November

2nd December

Venues: The WNP budget will not stretch to booking a room for these meetings; venues will be arranged.

We are grateful to Margaret Brown for hospitality for the February meeting.