

Wooler Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 3rd June 2019 at 1900 at Overacres, Coldmartin

1. Present: Margaret Brown – chair (MB), Sue Welch (SW), Sarah Brannigan – NCC (SB), David Bull (DB), Pam Ratcliffe (PR).

Apologies: Lynne Pringle, Patsy Healey, David English, Anthony Murray, Clive Coyne, Caroline Cummings

2. Minutes of the meeting on 7th May 2019 were agreed.

3. Matters arising:

3.3 Habitats Regulations Assessment: DE/SB will email an update on the wording by the end of the week. **DE/SB**

5. Digital document storage – SW has provided to WPC details of the space required, and WPC clerk is liaising with WPC website manager. PR to enquire when the information will be available on the WPC website. **PR**

6. SB advised that the appointment of an Independent Examiner is in hand; NCC will forward to WNP the details of 2 potential Examiners and advise on the appointment.

4. The Plan and consultation updates

PH is amending the Plan in response to comments made and concerns raised during the consultation. PH, LP & SW will complete this task and planning consultant JL will prepare the Consultation Statement, which is likely to be ready before the July meetings of WNP & WPC.

LP, PH, SW, JL

Community Actions

WPC will want to consider concerns raised about accessibility during the recent consultation:

- a review of public footpaths (inc. the old railway line) and footpath signage
- the footpath along the A697 between the river and Haugh Head
- signage into Wooler centre from the south and north along the A697

It would be useful to include an update from WPC on progress on Community Actions before the Independent Examination (expected to begin in October).

5. WPC, WNP feedback

- WNPSG confirmed LP as chair.
- The councillor members of the SG to be confirmed following the annual changes of role within WPC. **PR**

6. Timeline

Following approval of the Plan by WNPSG then WPC in July, in August the Plan will be submitted to NCC who will then take over managing the process. The examination is expected to begin in October, and the final referendum to take place in January/February 2020.

7. Website

LP to update the timeline.

LP

8. Facebook

LP to update the timeline.

LP, MS

9. Data Protection

No action required.

10. AOB

- SW will check that all statutory bodies have been consulted and no concerns raised. SW
- Clive Coyne is leaving NNPA to become a Planning Inspector. WNP is very grateful for his contribution to the neighbourhood planning process and wish him well in his new role. Clive will be staffing the consultation on the NCC Local Plan on 11 June at the Cheviot Centre.

11. Next meeting & dates for diary (previously circulated by email)

Meetings are required in June & July, but meetings in August & September may not be necessary.

11 June: Consultation on the NCC Local Plan, Cheviot Centre.

1st July at 7 pm Overacres, Coldmartin (apologies: DB, PR)

5th August

2nd September

7th October

4th November

2nd December

Venues: There is no budget to book a room for these meetings; venues will be arranged.

We are grateful to Margaret Brown for hospitality for this and the next meeting.