

## Wooler Neighbourhood Plan

### Minutes of the Steering Group meeting at 1900 on Monday July 2nd 2018 at the Cheviot Centre,

#### Wooler.

**1. Present:** - Margaret Brown (MB), Robert Donkin, Patsy Healey (PH), Alfreda Hindmarsh (AH), Shirley Mills (SM), Anthony Murray (AM), Mark Napier (MN) (from 19.20), Malcolm Pringle (MP), Lynne Pringle (LP) chair, Sue Welch (SW)

**2. Apologies:** Clive Coyne (CC), Caroline Cummings (CCu), David Bull (DB), David English (DE), Pam Ratcliffe (PR).

**3. Minutes of the meeting of June 18th 2018** were agreed with the addition of apologies from David English

addition of Malcolm Pringle as chair of WPC under item 11

#### **4. Matters arising**

David English is on annual leave so won't be able to address the identified Action points until his return.

DB is also on holiday and will take action at the end of this week.

#### **5. Timeline**

This has been updated. Delays have occurred because of factors beyond our control so may have to be changed again. This will be discussed with DE at the meeting on July 12th so timings for assessments etc. can be ascertained.

#### **6. Planning Consultant**

JL is working on the pre-submission draft. The final draft needs to be confirmed at the August WNP meeting if possible so a meeting with JL to discuss the final version will take place on Thursday August 2nd at 18.00 in the Cheviot Centre.

JL has suggested re-ordering the themes and incorporating the strategy into Housing. The order agreed by the meeting is

Housing, Employment, Landscape, Community, Accessibility

There was discussion about the Town Centre Boundary as the wider boundary identified on the Market Town Renewal map includes some housing.

**Action: PH to ask JL to send information on the boundary to DE so it can be incorporated into the map for the draft plan and discussed further on August 2nd.**

#### **7. Consultation preparation**

LP reported that she and MB had discussed preparation but it was difficult to make any decisions until the timing of the consultation was clear. Newton's have agreed their premises may be used again if available and St. Mary's Church Hall was also suggested.

#### **8. Community Actions**

This still needs work doing so could go to the PC meeting in either July or August as long as it was ready for the final draft of the pre-submission plan.

**Action:** SM to continue work on document in preparation for WPC meeting, LP and SM to meet to check progress.

### **9. Infrastructure providers' meeting**

The meeting on July 12th needs to be followed quickly by a meeting to discuss the implications. Diaries of housing and economy group to be co-ordinated for meeting early on 23<sup>rd</sup> or 24<sup>th</sup> July

**Action:** DB, MB, AH, PH, LP SW

There was discussion about the potential use of the First School site. It was agreed that this will be part of the decision making in July and JL will be asked about how to best word this section to allow for mixed use.

### **10. NCC local plan**

The plan is now in a period of consultation and is available at

[http://committeedocs.northumberland.gov.uk/MeetingDocs/37480\\_M9084.pdf](http://committeedocs.northumberland.gov.uk/MeetingDocs/37480_M9084.pdf)

There is an opportunity to discuss this and give feedback to NCC in Wooler on July 30th. It was agreed that we should look at this together before 30th so we could give a unified response.

**Action:** LP to determine a good time to do this and e mail all a.s.a.p.

### **11. WPC, WNP feedback/ issues**

RD reported that the PC would like to be able to determine how Section 106 money might be spent. The subsequent discussion identified why this might be difficult but it was agreed to return to this in the meeting after July 12th and discuss with JL how best to refer to Section 016 money.

**Action:** discuss at the meetings on 12th July and 2nd August

### **12. Screening Assessments**

It is extremely likely that this will be necessary but will be decided after the Infrastructure meeting on July 12th.

### **13. Budget**

The budget is currently on track but with the timeline changing it might be necessary to think of alternative venues to the Cheviot Centre for meetings.

**Action:** Review at the September WNP Steering group meeting.

### **14. Website**

There has been positive feedback from those who have looked at the site.

### **15. Facebook**

LP reported that the Facebook page has 118 followers and there have been 746 hits.

31% are men mostly 45-64 years

64% are women mostly 35-54 age bracket

## **16. Data Protection**

The numbers of people now on the mailing list has reduced markedly. It was suggested that an e mail is sent thanking them for their continued interest and letting them know what has been happening.

Action: SW to send an e mail

## **17. AOB**

Photos. PH has identified the need for about 15 photos to illustrate specific parts of the plan. There was discussion about who might be involved in this.

LP to e mail list to the group and everyone to look to see if they have ideas or could help.

LP to ask Meg Vickers from the Camera Club if she could help

MN to ask Lauren from the Scouts if she would be interested in helping.

## **18. Next meeting and dates for diaries**

12th July Meeting with infrastructure providers and NCC

12th-21st July Meeting to discuss implications of the meeting with Infrastructure providers

20th July Preparation for the NCC Local Plan consultation

30th July NCC Local Plan consultation

2nd August 18.00 Meeting with the Planning Consultant at the Cheviot Centre

6th August WNP Steering Group 19.00 at the Cheviot Centre

3rd September 3rd WNP Steering Group 19.00 at the Cheviot Centre