

Minutes of the Wooler Neighbourhood Plan Steering Group meeting on Monday 3rd December 2018 at Overacres, Coldmartin

1. Present: Lynne Pringle (LP) – chair, Caroline Cumming (CC) – WPC, (SW), Margaret Brown (MB), Patsy Healey (PH), David Bull (DB), Pam Ratcliffe (PR).

Apologies: Shirley Mills, David English, Sue Welch, Clive Coyne, Mark Napier

2. Minutes of the meeting on 6th November 2018 at Overacres, Coldmartin, were agreed (PH)

3. Matters arising:

A. The maps were checked by attendees and found to be correct with 3 changes:

- the symbol for the football field to be modified
- the NNPA boundary to be added
- the Conservation Area to be added

?? to contact ??

B. AH had spoken to the Riverside Park manager who had provided the number of static caravans and the 20 spaces for touring caravans.

4. Plan progress

The objective for November was to complete the draft text for submission to the WPC.

CC confirmed that no points had been raised by WPC at their last meeting.

JL, planning consultant, will check the text. PR will proofread it for clarity and consistency.

The Draft Plan will be ready by early January, well in time for the January WPC meeting.

5. Budget

There had been no expenditure. MB was thanked for hosting the meeting, saving the cost of room hire.

6. Consultation preparation

MB confirmed that all the organisations managing the venues where the hard copy Drafts were to be displayed were very co-operative.

A short (3-500 words) article would be placed in Glendale Live magazine – copy deadline end of January for the March issue.

Press release

WNP & WPC Facebook

Notices and posters

Post boxes & an email address to be set up to receive comments

LP

A short opening statement (?? words) for ????? about the importance of the Plan and encouraging residents to make comments to be drafted MB, DB & PR

A list of statutory consultees is needed

JL will coordinate feedback and advise.

Drop-in consultation sessions will be held in early March, at the Glendale Hall on a Saturday 1100–1300 and on a weekday 10.00–1900 at Newtons' shop. Maps and documents will be displayed. CC will lend a table. Councillors and WNPSG to be asked to form a rota to be available to explain and/or discuss the Plan.

7. Infrastructure providers (included in item 9)

8. WPC/WNP feedback/issues

All the amendments had been sent to WPC, and CC reported that all had been approved.

LP has sent the previous Draft to the new councillors.

9. Screening Assessments

A. Habitat Regulations (HR) screening has raised concerns about the quality of treated water discharged into Wooler Water and thus into the Tweed basin. HR would not approve first occupancy of any developments before discharged water quality meets required standards. NWL plan to start work on upgrading sewage treatment in spring 2019, and complete this by 2020.

NWL has been contacted requesting a letter confirming these dates.

There is great concern that HR's requirements will effectively stop all development until 2020.

B. Strategic Environmental Assessment (SEA)

The SEA is currently in week 3 of its 5-week period. the questions raised so far are relatively minor. It is hoped that the report will be received in early January, though there may yet be a delay.

10. Steering Group membership

To conform with the TOR, the meeting was unanimous in asking LP to continue as chair, which she agreed to do.

A named vice-chair is not required by the TOR, so it was agreed that any member of the SG may take this role.

11. Timeline

Providing the SEA is received in early January, progress will be a planned.

12. Website

PH will check that all relevant documents are on the website.

PH

Word documents will be converted into pdfs for the website.

SW

13. Facebook

Nothing to report.

14. Data protection

Nothing to report.

15. AOB

None.

20. Next meeting and dates for diaries

Venues: The WNP budget will not stretch to booking a room for these meetings; venues to be arranged.

The venue for January has been changed as a precaution in case of wintry weather.

Monday 7th January 1900 at **Dunblane House, Ryecroft Way**, home of David Bull (281013)

4th February

4th March

1st April

Tuesday 7th May

3rd June (or Tuesday 4th June)

1st July

5th August

2nd September

7th October

4th November

2nd December